

# Minutes of Regular Board Meeting

## The Board of Trustees Holland Township School

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A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, January 3, 2017, beginning at 7:00 PM in the Milford, NJ 08848.

A. **CALL TO ORDER**– 7:00 PM  
David Pawlowski

B. **FLAG SALUTE**

C. **WELCOME**

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. **Election Results Announced**

The results of the November 2016 Election, held on November 8, 2016 as reported by the Board Secretary are:

**Election of Board Members:**

Members to the Holland Township Board of Education for (3) 3-Year Terms,  
January 1, 2017 to December 31, 2019:

Matthew Davis - 1649

Laurie Hance - 1444

Brett Curry - 115

Members to the Holland Township Board of Education for (1) 2-Year Unexpired  
Term,

January 1, 2017 to December 31, 2018:

Ed Johnson – 1786

E. **Oath of Office**

Members to the Holland Township Board of Education for (3) 3-Year Terms,

January 1, 2017 to December 31, 2019:

Matthew Davis  
Laurie Hance  
Brett Curry

Members to the Holland Township Board of Education for (1) 2-Year Unexpired Term,

January 1, 2017 to December 31, 2018:

Ed Johnson

F. **Roll Call**

**Board Members: Terms and Expiration:**

Casey Bickhardt, Ab 12/31/18  
Phillip Brennan, P 12/31/18  
Brett Curry, P 12/31/19  
Matthew Davis, P 12/31/19  
Laurie Hance, Ab 12/31/19  
Edward Johnson, P 12/31/18  
Timothy McGuire, P 12/31/17  
Joseph Somers P 12/31/17  
William Soucie, P 12/31/17

G. **Organization Meeting**

1. **Nominations/Election of Board President**

Board Secretary to call for nominations for Board President.

Motion made by Joseph Somers, seconded by Timothy McGuire, William Soucie was nominated for the position of Board President.

There being no further nominations for Board President, the nominations were closed on a motion by Joseph Somers, and a second by Brett Curry.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

**Role Call Vote:**

Brennan -Abstention  
Curry -Yes  
Davis -Abstention  
Johnson -Yes

McGuire -Yes  
Somers -Yes  
Soucie –Yes

2. **Nominations for Vice President**

Motion made by William Soucie, seconded by Timothy McGuire, Joseph Somers was nominated for the position of Vice President.

There being no further nominations for Vice President, the nominations were closed on a motion by William Soucie, and a second by Timothy McGuire.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

**Role Call Vote: All - Yes**

Board Secretary relinquishes the chair to newly-elected President, William Soucie to call for nominations for Board Representatives.

3. **Appointment of Board Representatives:**

Hunterdon County ESC, \_\_\_\_\_  
Alternate HCESC, \_\_\_\_\_

Hunterdon County School Boards Association, \_\_\_\_\_  
Alternate HCSBA, \_\_\_\_\_

New Jersey School Boards Association, \_\_\_\_\_  
Alternate NJSBA, \_\_\_\_\_

HTS PTO Representative, \_\_\_\_\_  
Alternate HTS PTO Alternate, \_\_\_\_\_

Motion made by William Soucie, seconded by Joseph Somers to table the appointment of Board Representatives until complete information is made available on the positions and a full Board is present.

**Vote: All Yes**

4. **Appointment of Officer**

- a. RESOLVED, that the Holland Township Board of Education appoint David Pawlowski as Public Agency Compliance Officer from January 3, 2017 thru June 30, 2017.

**Vote: All Yes**

5. **Approve Affirmation of Actions Taken at the April 26, 2016 Board of Education Meeting: 2016/2017 School Organization**

BE IT RESOLVED that the Holland Township Board of Education approves the affirmation of the following actions taken at the April 28, 2016 Board of Education Meeting:

- Annual Contracts and Agreements: 2016/2017
- Annual Curriculum and Educational Programs: 2016/2017
- Annual Tax Payment Schedule: General Fund Tax Levy: 2016/2017
- Annual 2016/2017 Official Publications
- Depositories for School Funds 2016/2017
- Tax Shelter Annuity Companies/Brokers 2016/2017
- Transfer of Funds 2016/2017
- Annual Appointment of Officers/Appointments: 2016/2017
- Annual Section 125 Plan: Health Benefits: 2016/2017
- Professional Services Contracts 2016/2017: Auditing, Architectural, Legal, Health
- Special Education Related Services Contracts 2016/2017
- Maintenance Services Contracts 2016/2017
- Cooperative Pricing Agreement with Hunterdon County Education Services Commission 2016/2017
- Cooperative Pricing Agreement with Middlesex Regional Education Services Commission 2016/2017
- Petty Cash Account 2016/2017
- Authorization to Implement the 2016/2017 Budget
- Authorization of Purchasing Agent 2016/2017
- Authorization of State Contracts 2016/2017
- Authorization to Implement the 2016/2017 Tuition Rates
- Insurance Agents of Record 2016/2017
- Travel and Expense Reimbursement for 2016/2017
- Adoption of Annual Rules, Policies and By-Laws: 2016/2017

**Role Call Vote: All - Yes**

6. **Board of Education Annual Notice of Monthly Meetings**

RESOLVED that the Holland Township Board of Education, pursuant to Chapter 231, PAL (Open Public Meeting Act) does hereby proclaim the public meetings of the Holland Township Board of Education;

FURTHER RESOLVED that notice is hereby given that the Holland Township Board of Education will conduct the annual regular meetings according to the schedule below. The meetings will convene at 7:00 pm. All meetings will be conducted in the main auditorium of the Holland Township School, 714 Milford Warren Glen Road, Milford, NJ, unless posted otherwise;

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Holland Township Board of Education and any other items brought to the Board's attention by the Board Members, Board

Attorney, Superintendent, and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the notices of meetings will be posted in the official publications, main hall of the school and posted on the District website.

BE IT FURTHER RESOLVED that the Holland Township Board of Education will meet on the following dates:

Regular Schedule

January 24, 2017

February 28, 2017

March 28, 2017

April 25, 2017 (Annual School Organization/Regular Meeting)

May 23, 2017

June 27, 2017

August 22, 2017

September 26, 2017

October 17, 2017

November 21, 2017

December 19, 2017

January 2, 2018 (Annual Board of Education Reorganization)

Meetings are open to the public. Official action may be taken.

**Role Call Vote: All – Yes**

H. **Public Comment**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

I. **ADJOURN**

Motion made by Joseph Somers, seconded by Timothy McGuire, upon the recommendation of the Superintendent of Schools that the Board adjourn the meeting at 7:25 PM.

Respectfully Submitted,

David E. Pawlowski  
SBA/Board Secretary